

BYLAWS

CARROLL PARK ASSOCIATION LONG BEACH, CALIFORNIA

ARTICLE I NAME

The name of this association shall be the Carroll Park Association, a non-profit association.

ARTICLE II PURPOSES

The purpose of this association:

1. To promote the Carroll Park area as a desirable residential area, and to preserve Carroll Park as an historic district;
2. To improve, maintain and protect the common areas, i.e., streets, parks, lighting, etc., by acting as liaison with the City of Long Beach;
3. To inform and educate the membership through regular communications, neighborhood watch meetings, and general membership meetings; and
4. To promote neighborhood camaraderie through various social events, philanthropic activities, and general support of the wellbeing of Carroll Park and its residents.

ARTICLE III MEMBERSHIP

Section 1. Individuals and families living in the Carroll Park Tract who subscribe to the purposes of this organization shall be admitted upon payment of dues and shall have voting privileges. Each adult member shall have one vote.

Section 2. Types of annual membership dues offered are:

- (a) Household - \$25.00 (minimum)
- (b) Friends of Carroll Park (who are not residents and have no vote) - \$15.00 (minimum).

Payment of dues shall be made upon becoming a member and, thereafter, renewed at the beginning of each year.

ARTICLE IV BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of seven elected - members in good standing: four officers and three members-at-large.

Section 2. Committee chairpersons shall be appointed by the President with the approval of the Board.

Section 3. The Board shall meet at the call of the President, or at the request of any three Board Members, and shall hold a minimum of four Board meetings per year.

Section 4. A majority of the Board members shall constitute a quorum.

Section 5. Any vacancy on the Board shall be filled by appointment by the President and ratified by the Board for the balance of the term of office.

Section 6. Any member in good standing can request the removal of a Board Member for just cause by submitting a written request to the Board detailing the reason for the request.

A) Such a request must be investigated and reviewed by the Board. If the Board determines that the removal request was justified, the Board will vote on the removal of the Board Member. Five of the seven Board Members must approve the removal.

B) If the Board votes for removal, that Board Member may appeal the Board's decision at the next regularly scheduled or specially called general membership meeting. At that meeting, the Board's decision can be overturned by a majority of the membership in good standing.

C) If the President and Board appoint a replacement before an appeal is heard, the replacement is considered temporary until a final decision is voted upon.

ARTICLE V DUTIES OF THE BOARD OF DIRECTORS

- Section 1. The Board shall have general supervision of and shall conduct the business of the organization.
- Section 2. The Board may create special committees as may be considered necessary from time to time.
- Section 3. After the end of the fiscal year, an accountant may be appointed by the Board, who shall audit the books of the association but shall not be a member of the Board.

ARTICLE VI OFFICERS

- Section 1. The officers of the association shall be the President, Vice President, Secretary, and Treasurer.
- Section 2. The term of office shall be two years.
- Section 3. Elections shall be held in June of even-numbered years.

ARTICLE VII DUTIES OF OFFICERS

- Section 1. The President shall preside at all meetings of the association and of the Board. He/she shall sign with the Treasurer all checks over \$500. He/she shall, with the approval of the Board, appoint all committee chairpersons, and shall be an ex-officio of all committees. He/she shall have the authority to authorize disbursement of funds between meetings according to established written Board policy.
- Section 2. The Vice-President shall, in the absence of the President, perform all duties of that office.

- Section 3. The Secretary shall keep minutes of all general meetings and of all Board meetings, and assist in such notifications as may be necessary as requested by the President. He/she will contact new residents or homeowners in the Park to explain the association and inform them of membership.
- Section 4. The Treasurer shall collect and receive all funds of the association and shall maintain an adequate book of accounts. He/she will maintain a roster of paid members. He/she shall give a financial report at each meeting. He/she shall sign, with the President, or in his/her absence, the Vice-President, all checks in amounts over \$500, keeping record of same. Checks for less than \$500 will be signed by the Treasurer or, in his/her absence, by the President or Vice President with Board approval.

ARTICLE VIII NOMINATING COMMITTEE AND ELECTIONS

- Section 1. Any member in good standing can nominate another member, including themselves, to the Board before or at the time of the election meeting.
- Section 2. Nominations for all elected positions shall be presented by a committee of three to be appointed by the President with the approval of the Board. The Committee shall select its own chairperson.
- Section 3. The Committee shall notify the general membership of known nominees one month prior to the scheduled election.

ARTICLE IX MEETINGS

- Section 1. The association shall hold a minimum of one general membership meeting per year. Members shall be notified at least one week in advance.
- Section 2. Additional general membership meetings may be called by the President. Meetings for special programs or other events may be

scheduled, as approved by the Board. The general membership shall be notified in advance of any scheduled general membership meetings.

Section 3. The President shall call the first Board meeting of the term, and at that meeting shall decide when regular Board meetings will be held throughout the year.

ARTICLE X AMENDMENTS

These bylaws may be amended at any regular or called general membership meeting by two-thirds of the members present, provided that notice of the proposed amendment shall have been given to members four weeks previous to the meeting.

ARTICLE XI DISSOLUTION

Upon the winding up and dissolution of this association, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be distributed to a non-profit fund, foundation or corporation, as agreed upon by a majority of Board members.

No part of the net earnings of this association shall be used for the benefit of or be distributed to its members, officers, or other private persons, except as the association pays reasonable compensation for services rendered and to make payment in furtherance of the exempt purposes for which it was formed.

This association shall not carry on any activities not permitted to be carried on by an association exempt from the Federal Income Tax under the Internal Revenue Code of 1954 as amended.

DATED: September 2014

/s/ _____

Secretary of Carroll Park Association